



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	JAGJIWAN COLLEGE
Name of the head of the Institution	Prof. Radha Mohan Singh
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0612938674148
Mobile no.	9431681944
Registered Email	jagjiwancollegeara@gmail.com
Alternate Email	jjciqac@gmail.com
Address	Chandwa, New Police Line, Ara District : Bhojpur, (Bihar)
City/Town	Arrah

State/UT	Bihar			
Pincode	802312			
2. Institutional Status				
Affiliated / Constituent	Constituent			
Type of Institution	Co-education			
Location	Urban			
Financial Status	Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director	Dr Kumar Kaushalendra			
Phone no/Alternate Phone no.	0612938674148			
Mobile no.	9413681944			
Registered Email	jagjiwancollegeara@gmail.com			
Alternate Email	jjciqac@gmail.com			
3. Website Address				
Web-link of the AQAR: (Previous Academic Year)	https://www.jjcollegeara.co.in/index.php			
4. Whether Academic Calendar prepared during the year				
Yes				
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.jjcollegeara.co.in/index.php			
5. Accrediation Details				
Cycle	Grade	CGPA	Year of Accrediation	Validity

				Period From	Period To
1	B+	2.64	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC

10-Aug-2015

7. Internal Quality Assurance System**Quality initiatives by IQAC during the year for promoting quality culture**

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

No Files Uploaded !!!

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0

No Files Uploaded !!!

9. Whether composition of IQAC as per latest NAAC guidelines:

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

10. Number of IQAC meetings held during the year :

0

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NIL

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
NIL	NIL

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

04-May-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. Academic Planning for the ensuring session 2016-17, we had proper discussion on curriculum delivering strategies and modalities to be processed. In the meeting of Curriculum Planning and Implementations, it was resolved that (i) Heads of the concerned departments would assign topics/books/chapters of different papers to each teacher/faculty keeping in view of choices of area of expertise and command so that students could get the best of lectures and more comprehensive knowledge by the expert teachers. Faculty members were also informed about their responsibilities to monitor the progress of students, and the strategies for effective teaching and coverage of the syllabi as well. (ii) Before the commencement of classes, the departments concerned would organise Induction Program to make students aware regarding the value of regular classes and institutions, career orientations, discipline (iii) Along with the traditional method of teaching-"Chalk and Talk", Heads would encourage teachers to use all sort of ICT enabled tools and make the students to be techno-savvy so that students might spare their valuable time to Language lab and smart classrooms with profound interest. In addition to this, while teaching at classes, faculty members must apply audio-visual aids and other latest methods in academia and train them up to competitive world. (iv) Academic calendar of the college in line with the academic calendar of the University should be prepared by IQAC, academic committee and other committees in consultation with heads of different departments under the Chairmanship of Principal at the commencement of each academic session. (v) There must be encouragement by the college administration for teachers, to participate in the orientation/refresher courses/workshops and other training programmes for updating their knowledge and improving teaching skill. 2. Planning for Co-curricular and Extra-curricular Activities-Members of the Committee were informed to be free in sharing their perspectives for Co-curricular and Extra-curricular Activities. Diverse perspectives generate diverse cultural richness in performance, creativity and multicultural productions. They must share their vital experiences in Planning. As we know "Co-curricular and Extracurricular" activities are extension of formal and informal learnings. Such activities assist in developing the individual talent comprising academics and diverse cultural productions. Co-curricular and Extra-curricular were designed keeping in view of the demand of novelty in the global world. In this regard, members made outlines of tentative activities like (i) Debate (ii) General knowledge and Current affairs in Sciences, Social Science and Humanities (iii) Poster exhibitions on different spheres of Life and Society. (iv) Awareness programmes regarding documentaries, projects, YouTube lectures, research articles, newspapers and study of blogs and information regarding important social issues, ecological awareness and gender sensitisation. (v)

Essay writing, Story writing and content writing. (vi) programs for moral and spiritual development of students.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships

BA	ECONOMICS	22
BA	History	24

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback obtained: For overall development of the students, feedback is essential practice to examine the progressive part of the systems and at the same time to eliminate the redundant system. It is regularly obtained through various sources (stakeholders). Faculty members always strive to shape students with their best of capacity and knowledge. At first, they get information about the progression of the students, later apply for the best possible improvement. They also make different yardsticks for the progression of students. If any student lags behind in the performance, it becomes an obligatory duty for the faculty members to bring a lucrative change to the students. The procedure goes through various sources such as (i) Students (ii) Teachers (iii) Parents (iv) Staff. The questions of feedback relate to academic and knowledge dissemination system. These questions cover almost all important areas right from curricular aspects to teaching, learning, and broader area of contemporary discourse in academia. The faculty members take interest whether particular student is regularly attending the classes or not. If there is a case of dropout, they are interested to know different pros and cons of the student so that they can resolve the problems of the student. If a student is moving ahead with brilliant performance, he/she is appreciated with applause and is awarded for achievement. The teachers also inspire them to go for higher education and professional/administrative settlement. Faculty members also ask question in the classrooms and tell to share the key ideas of the previous lecture. The head of the institution also participates in the interest of the faculty members and encourages them to publish research papers, take minor and major projects and present research papers at national and

international level. It is responsibility of faculty members to show their scholarly achievement in publishing their papers in UGC approved Journals, Scopus/Web Science and other international Journals. They are bound to uplift the value of the institute. A critical surveillance is also given to staff of the College so that the administration may stand for student's works, correspondence to University, UGC and State and Secretariat without delay and fail. Suggestions are sought from all stakeholders for further improvement of the College. The feedback obtained through various sources becomes instrumental in analysing loopholes, and redundant approach of the curricular strategies. The informations of feedback through stakeholders assist us to give acceleration in work and also bring necessary change/modification in perspective, work culture, structure of Academic and Physical facility and undergoing plans of the College. It helps us to resolve the problems and process for a successful implementation of the plans and policies and restructure for the development of quality education. Information obtained through feedback helps us in bridging the gap between deliverance and expectation.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A.	1512	699	699
BSc	B.Sc.	612	441	441

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2882	Nil	10	Nil	10

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	6	1	2	2	1

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No file uploaded.

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system is actively working in the institution for strong academics and better future of the students. Every teacher of the college has to function as the mentor of a group of students assigned to him. The division of students into group is done after proper consideration and discussion. The College IQAC, the faculty members under the chairmanship of the Principal take active part in the discussion. After the discussion the decision is taken and the list of mentees is prepared and handed over to the concerned faculty members. The list is also put on the notice board of the college for the students to see and contact their mentors. The mentors on their part have meeting with their mentees and encourage them to be in touch as and when required in addition to the fixed regular meetings which is decided keeping in mind the convenience of the all as far as practicable. The Institute adopted multiple strategies for the students' monitoring system. They are as follows: (i) Entrusting Teachers: Students are free to ask any question or contact any teachers to seek suggestions on academic matters and personal problems any time. (ii) Career Guidance and Placement Cell: the particular Cell is active to give new eyes to the students to see the new world. It organised a class to develop skill and exposure in students along with basic computers skills. Members concerned have shown their active participation in consulting Companies and NGOs so that they may process for success and shaping students' careers. (iv) Workshops and Seminars. Each department in the academic year organises workshop/seminar/talk/conference at regular interval for exposure and personality development of students. These activities bring major change in growing experience of the students. Scholars and experts are invited to share their scholarly knowledge and experience with students and encourage them to target at goal. Workshops and seminars also disseminate basics studies as content, CV and other academic writing. (v) Cultural Program. It is annually organised at the College by inviting various local artists. The fundamental pursuit of this celebration is to give a platform for the students for expressing their hidden talents. We invite guests and teachers in the celebration to give students academic and career counselling/mentoring so that students should come out with various innovative ideas and participate in debate, speech, cultural activities, sports, curricular, co-curricular and extracurricular activities.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2882	10	1 : 288

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
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31	10	21	Nil	8
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2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
BA	B.A.	IIIRD	26/10/2018	24/12/2018
BSc	B.Sc.	IIIRD	26/10/2018	24/12/2018

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Effective implementation of evaluation reforms are ensured by the affiliating University and it is out of scope of college administration. All the Constituent and affiliated Colleges are updated about the process through the University website. Jagjiwan College, Ara has graduation level courses in Arts and Sciences. At UG level, the examination is monitored by the University, but the practical examinations in Sciences and Psychology are conducted at the College's labs. Though the exams are conducted by the University, Faculty members always make students ready for final exam. In this regard, they assign students to make presentations on the texts covered in their classrooms and also develop contextual knowledge for writing the answers in the annual exams with their broader knowledge. Apart from this, regular departmental seminars, debates, group discussions, report writing and Quiz are conducted. The College is a Constituent Unit of Veer Kunwar Singh University and is bound to follow every change/reform related to evaluation and guidelines with regard to appointment of theory/practical examiners and schedule of the examinations. It has been proposed that the UG students will also go through monthly tests. The College has taken initiative

to collect the feedback system strictly and request for deputation of teachers to handle extra work in the academics.

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The University prepares its own academic Calendar at the beginning of every session for conducting examinations and other related matters. Following up the University Calendar, all the Constituent and Affiliated Colleges chalk out their own calendar for academic and administrative activities and submit to the IQAC and after the approval IQAC and the College Principal, the same is pasted on the Department notice board and circulated among the students. Efforts are made to ensure that the academic calendar is adhered to especially in terms of test examinations. The final examination is decided by the affiliating university, and the college's responsibility is only to conduct the examination and be a part of the centralised evaluation that usually follows the final examination.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.jjcollegeara.co.in/index.php>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A.	BA	B.A.	786	742	94.40
B.Sc.	BSc	B.Sc.	445	417	93.70

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.jjcollegeara.co.in/index.php>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

No file uploaded.

3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Introduction to IPR and its Importance	Mathematics	10/01/2018
Role of Women in Entrepreneurship	Political Science	30/03/2018

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

No file uploaded.

3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

No file uploaded.

3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

NIL

Nil1

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Psycholog, Botany, Physics, Economics, English, Mathematics	9	0
International	Economics, English, Mathematics	6	0

No file uploaded.

3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	2
Psychology	1

No file uploaded.

3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil1	0	NIL	Nil1

No file uploaded.

3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil1	Nil1	Nil1	NIL

No file uploaded.

3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	Nil	Nil
Presented papers	Nil	2	Nil	Nil

No file uploaded.

3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Old Transit Camp	NCC	1	5
IGGBC	NCC	2	20
CATC-VIII	NCC	2	12
CATC-V	NCC	1	10
IGBC	NCC	1	11
TSC Entargro - up	NCC	1	1
TSC	NCC	1	6
Swacch Bharat Abhiyan Internship	NSS	2	23
Awareness Rally Symposium	NSS	5	22
Swacchta Pakhwara	NSS with Sulabh International	8	43

[View File](#)

3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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NIL	NIL	NIL	Nil
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No file uploaded.

3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swacch Bharat Mission	NSS	Swacch Bharat Abhiyan Intership	5	60
Kaumi Ekta Diwas	NSS	Awareness Rally Symposium	6	37
Swacch Bharat Mission	NSS with Sulabh International	Swacchta Pakhwara	8	43

No file uploaded.

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

No file uploaded.

3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL

No file uploaded.

3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil

No file uploaded.

CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
11	33.78

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing

No file uploaded.

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation

LMS	Partially	1.0	2016
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4.2.2 - Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16423	2068615	Nil	Nil	16423	2068615
Reference Books	49	81407	Nil	Nil	49	81407
Digital Database	1	65000	Nil	Nil	1	65000
Library Automation	1	247080	Nil	Nil	1	247080

No file uploaded.

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL000	Nil

No file uploaded.

4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	24	1	1	0	1	20	4	20	0
Added	0	0	0	0	0	0	0	0	0
Total	24	1	1	0	1	20	4	20	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
23.82	222290	19.72	2172359

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College is funded through University, RUSA, and UGC for strong physical Infrastructure and Academics of the College. The College is striving hard for maintaining and utilising physical, academic and supporting facilities-laboratory, library, sports complex, computers, classrooms etc. Physical and academic facilities form the integral part for effective implementation of the curriculum and quality teaching and learning process. Being accredited by NAAC B, the College is updated with RUSA Grants to make a sound infrastructure and better academic facility. Recently the College has been granted two crore rupees for Infrastructure, Renovation and New Equipments and the received fund Rs. One Crore is being utilised to get for the same. To monitor the better functioning of Physical and academic activities, the Principal calls a meeting every month with all HoDs and requests to ensure utilisation of the resources for the quality education. Faculty members get regular support and advice to utilise resources of the Colleges as ample space, classrooms and sufficient ICT facilities to carry out curricular, co-curricular, extracurricular and research activities. Departments have their own separate classrooms facilities for lectures and other academic activities. In addition to this, There is a language lab with projector facility where Faculty members of the Dept of English teach students the function Part of English Language and Studies i.e. The basics of Phonetics, Drilling of Listening, Speaking, Reading and Writing, developing habit to listen to the received pronunciations from the foreign speakers and scholarly lectures specially English for Specific Purpose. There is a common computer lab where students sit and learn the basics of the computers and operating system. There is one smart classroom with projector facility (three more proposed smart classrooms that are going to be installed at the campus). The existing smart classroom is used to serve the purposes of all departments specially teaching with power point and lectures of invited guests. We have common basic facilities for students as separate common rooms for Boys and Girls, Canteen and a health centre as well. We have sports facilities such as one large ground, one pitch for valley ball, Gym with all equipments. The College has a big library containing a large sitting capacity of the readers. Students are regular visitors to the library for their texts prescribed and to read news paper and research articles.

The library has also facility of digital materials as e-books and journals. In Hall, Books, Magazines and Newspapers are also provided and displayed for students. There are facilities of computers for students, they utilise the benefits of the system to explore notes and materials online. We have wifi facility in the campus for students to study online. In addition to this, Computers have been installed in important sections of the College as follows: Laboratories, Administrative office, Principal Chamber and Placement and Guidelines Cell. Each department has Kyans facility which enables ICT teaching learning facility.

<https://www.jjcollegeara.co.in/index.php>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Post Metric Scholarship	208	1456000
b) International	NIL	Nil	0

No file uploaded.

5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill Development	12/01/2018	35	Internal
Yoga	21/06/2018	80	Internal

No file uploaded.

5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2017	Career Counseling Programme of NCC Students	Nil	30	7	4
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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
11	11	10

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	Army and Police	16	4

No file uploaded.

5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	165	B.Sc.	Science	Maharaja College Ara, H. D. Jain College Ara, VKSU Ara	M.Sc.
2017	291	B.A.	Arts	Maharaja College Ara, H. D. Jain College Ara, VKSU Ara	M.A.

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter College Cricket Tournament, Maharaja College, Arrah	University	13
Inter College Badminton Tournament, H.D. Jain College, Arrah	University	3

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	NIL	NIL

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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' representatives are engaged in various Committees, Councils and Bodies in assessing requirements, implementations of policies and strategies and monitoring the quality of education. Students' representatives share their opinions before academic and administrative Bodies/Committees of the institution. The following academic and administrative bodies engage students representatives: The following academic and administrative bodies engage students representatives: (i) IQAC (ii) Anti-Ragging Committee (iii) Student Union (iv) Administrative wings of NCC and NSS (v) Various Societies (vi) Placement and Guidelines. The representatives of Students Union of the College work fairly and perform all responsibilities in interest of students and uplift the value of the College. The Union makes a bridging connection between the students and the College. The Union also performs their roles regarding students' issues in the higher body of the University as Senate. Their participations in various bodies facilitates several activities as maintaining

disciplines, organising seminars, workshops, cultural activities, holding annual sports etc. and other different events and celebrations. Student's representatives also record their presence in IQAC of the College and they ensure strategies, and policies for the development of the College. The representatives' voices for the cause and issues of the students are heard attentively and warm welcomed to resolve the problems and challenges in academics and administrative activities. They play important roles in addressing their friends to say no for ragging and inculcate the theme as the College is home where students whether girls and boys are the members of the family. They promote their friends to participate in the administrative wings of NCC and NSS and fill in them the spirit of making a strong nation. They teach them moral lesson as cleanliness is the next to godliness for the beautification of the campus and eco-friendly campus. NCC and NSS students strengthen strong character to serve selfless and equally contribute to uplift the value of the College by holding their positions in the defence. They frequently correspond with Placement Cell In-Charge of the College to explore opportunities and job for the students. They walk side by side and give participation in green initiatives, social services, awareness campaigns and gender sensitivities organised by the College's wings.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

0

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In keeping view with the norms of the affiliating University, the Principal is the chief administrator of the college. It is his responsibility to maintain both academic and administrative quality of the college. To ensure smooth functioning and practicing of

decentralization and participative management processes, the Principal forms different committees and assigns different responsibilities to different teachers. The unified team effort of teachers, staff and students and members of various committees encourages the decentralisation and participative management system. The members of the College come to thoughtful discussions and deliberations processed by both statutory and non-statutory committees in order play an active role in management of academic as well as developmental activities. In this regard, the Principal and HoDs of the different departments call for a meeting and take a sound decision in monitoring the proper functioning of the institute. The Principal of the College shows his leadership along with his team members to curb oddities in the development of the institute and expansion of Infrastructure and academic facility. HoDs, Bursar, the Coordinator of the IQAC are directed to perform their assigned duties and ensure decentralisation and participative management in dispensation of academic, administrative and financial works. One of the vivid examples of decentralisation and participative management during the last year is (i) Library management and (ii) Management of cultural activities. (i) Library management: The library has an advisory council consists of Prof-Incharge, Library-Incharge, Library staff and faculty members. Since the College is a member of digital library network "INFLIBNET" that avails the accessibility of different open sources in order to enhance the latest knowledge in academia for students and research work for faculty and to attain academic excellence, Advisory Council and Research Committee ask for demand of books and e-resources regularly. After getting feedback through students and faculty members, the Committee procures new books, journals and other materials. (ii) Management of Cultural Activities: The College is deeply concerned for over all development of students and exposure of their intrinsic artistic talent. In this direction, the College organises "Cultural Program" for the purpose of providing a platform in developing the individual talent of the students and knowing amalgamation of different culture. This platform is instrumental for the exposure of hidden and innovative artistic talents of the students. In this program, students get opportunities to see many events like Dance (folk/classical), Music (Classical, Semi Classical, Light Vocal etc), instrumental performances, debate, painting, rangoli, poster exhibitions etc. A Committee comprising head of the institution, teachers, staff and students has been constituted in order to ensure decentralisation and participative management. There is also subcommittee consist of teachers, students and representatives of Students' Union that gives full participation and autonomy for the events assigned to them. They are also engaged in participating events organised in other Universities. In-Charge of Cultural Committee leads for the event with his students and adds feather to the crown of the College reputation.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>❖ There is a well organised mechanism for the admission of students in the college this is done jointly by the affiliating university and the college. The aspiring students have to first enrol themselves on the Magadh University portal. After the registration, the Magadh University publishes the merit list, following the reservation norms as well as the university guidelines. The selected students approach the college and take admission after the proper verification and the payment of the fee.</p>
Human Resource Management	<p>The principal of the college with the support from the different committees manages the affairs of the college after properly channelizing the human resources. The management of human resources is efficiently and effectively done. There are administrative committee, Grievance and redressal committee proper the management and of human resources and looking after their wellbeing.</p>
Curriculum Development	<p>The College is a Constituent Unit of Veer Kunwar Singh University, Arrah. UG Curriculum is prepared by the University itself. To design the Curriculum, a large number of Board of Studies/syllabus Committee play a vital role in restructuring and revising curricula of various subjects. For postgraduate classes, Courses of studies were prepared under the supervision of Governor's Secretariat. A couple of teachers of the College are also members of this Board and they contribute significantly in updating, modifying, restructuring the syllabi as per the contemporary need of the students/industries and corporate sectors.</p>
Teaching and Learning	<p>At the beginning of a new session, there is a long welcome program for the students. For the whole year planning of teaching and learning, the Principal along with HoDs calls a meeting to chalk out a detailed plan for the smooth functioning of the teaching and learning. HoDs conduct an induction program to aware new students regarding rules and regulations and disciplines. Apart from this, it is directed to apply various modes of teaching like use of ICT facilities, models, charts and use of laboratories in order to facilitate "Learning by Doing" in the laboratory (LBDL).</p>
Examination and Evaluation	<p>Each department conducts class tests periodically in addition to Quiz based on the topics taught. The departments also encourage students to do PowerPoint presentations on the topics they have learnt. The topic is assigned to them by the</p>

	subject teachers. A record of the students' performance is kept in each department though it does not have any impact on the final result of the students which is declared on the basis of examination and evaluation at the university level. .
Research and Development	Jagjiwan College, Ara is a premier College in Bihar where teaching and research capabilities are being concomitantly developed. Our Faculty members are applying minor and major projects. In this regard, various steps have been taken to expand research activities: (a) Strengthening and augmenting the Central Instrumentation Facility. (b) Support and encouragement for teachers and researchers in acquisition of projects. (c) Research Committee of the College promotes research applications to different funding agencies and (d) strengthens adequate infrastructures for researches in Sciences, Social Sciences and Humanities.
Library, ICT and Physical Infrastructure / Instrumentation	In addition to the regular purchase of the books and journals in the library, subscription to INFIBLET was also made to make e- resources available to the students of the college. Efforts are constantly and continuously made to promote the use of ICT in the teaching learning process. Hence, emphasis is laid on installing ICT enabled classes as well as the proper use of the same. On the basis of the feedbacks received, classrooms are renovated and maintained properly.
Industry Interaction / Collaboration	❖ Human Resource Management is very significant for smooth and effective function of the College. It helps us to achieve our objectives and plays pivotal role in inculcating positive attitude in teachers and staff and also facilitates professional growth. The college has ensured NGOs and Company interaction. The students choose NGOs/industry in which they want to work as their project work and then an official letter is sent to the concerned NGOs/industry. NGOs/ Industry gladly accept the trainees from the college.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	❖ The college website as well as Veer Kunwar Singh University is used for the purpose of admission and requisite support to the students.
Examination	❖ Term end Examination is usually taken in offline mode. The schedule is published by the affiliating university and the centre of the examination is also decided by the university. The college holds the examination of the students allotted to it by the affiliating University.

Planning and Development	Major works such as annual budget, Development plan and salary advice prepared digitally. The college has its own website for the proper communication.
Administration	Admission is partially done online and partially offline. Selection of students is done online, verification is done manually and then updating of the admitted students again is done on the portal.
Finance and Accounts	Finance and Accounts also is maintained in hybrid mode - partly digitally and partly manually.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	Nil

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NIL Stress Management: Ways to Prevent and Relieve Stress	Stress Management: Ways to Prevent and Relieve Stress	03/07/2017	09/07/2017	9	6
2018	Communication Skill Personality Program	Communication Skill Personality Program	02/01/2018	06/01/2018	8	7

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
UGC - Sponsored 90th Orientation Programme	1	07/03/2018	03/04/2018	28

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NIL

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, The institution conducts internal and external financial audits regularly. There is an auditor to internally audit the accounts in each financial year. It is his responsibility to audit meticulously the entire income and expenditures made during the financial year. The external audit is performed through state government Bihar by the team of auditors from the Office of the Accountant General, Patna. Both the team auditors submit their reports to the university and the government separately. Till date there is no any major objections reported by any auditing team. The last audit is done in the year of 2017-20

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Although the College does not maintain formally registered parent-teacher association, yet interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted dramatically in the increase of overall percentage of girls students in the university. Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same and subsequently meetings are arranged by the department with the parents. Joint efforts of parents and faculty members have ensured good representation of girl students in field based subjects such as Botany, Zoology and Home Science which require field trainings. In recent years Girl students' performance level has also showing marked improvement as in most of the subjects girl students are achieving top ranks in the University examinations.

6.5.3 - Development programmes for support staff (at least three)

For the administrative and professional development of staff-the College has organised Induction, Two workshops/seminars have been conducted on IPR and Industries/Academia Innovative practices and two professional and administrative programs conducted for teaching and Non teaching

6.5.4 - Post Accreditation initiative(s) (mention at least three)

Continuous support and required strengthening of IQAC office seeking regular year wise feedback from the students regarding teaching, evaluation, curriculum evaluation and students' satisfaction. Induction for Writing Proposals of Projects.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	Nil

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nil	Nil	Nil	Nil

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Though there is lack of Green Audit in the College, all sorts of possible steps are taken to make the institution ecofriendly. The campus is full of plants, fruits and different flora and fauna and such ecofriendly environment provides an enchanting ambience for the study. However, the Institution takes all possible steps to make the campus ecofriendly. The college campus is heavily planted with fruits plants and varieties of flora and fauna. There are some restrictions in order to make the campus green: no-one is allowed to smoke there and the use of the plastic bags is avoided. Rough works and unwanted materials are carried out to dustbin so that the campus makes people feel conducive and homely.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil

Scribes for examination

Nil

Nil

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	Nil	01/06/2018	30	Swacch Bharat Abhiyan Internship	Swacch Bharat Mission	65
2017	1	Nil	21/09/2017	1	Swacchta Pakhwara	Swacch Bharat Mission	51
2017	Nil	1	19/11/2017	7	Awareness Rally Symposium	Kaumi Ekta Diwas	43

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2017	15/08/2017	134
Teachers Day	05/09/2017	05/09/2017	69
Republic Day	26/01/2018	26/01/2018	174

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

Energy Conservation, Use of Renewable Energy Resource and Harnessing solar Energy-Use of Solar street lights on the College Campus and Solar Panels, Making bird friendly campus.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Best Practice 1: Providing academic and skill-oriented help to Economically poor students by the College. Objectives: The Vision and Mission of the college stress on the importance of giving value based Higher Education to youth through academic pursuit for excellence, community involvement and empowerment of women. Encourage a student to identify a teacher in her making herself reliant and competent. **Context:** Faculty members with the coordinator visit the houses of these students. House visits enable in assessing the student individually and understand their financial crisis. Financial assistance is provided to meet the expenses if required. **Evidence of Success:** There is a marked progress in the overall performance of the students. The students are motivated to perform better in their studies and also develop interpersonal skills. Parents feel at home with the teachers who have visited their homes. They are able to communicate more freely on the problems related to their children. There is considerable reduction in the dropout and failure rates. This healthy practice enhances credibility and employ ability enhances upward mobility in the employment ladder the spirit of academic adventure is kept alive promotes progressive group behavior. **Problems encountered and Resources Required:** Lack of awareness and commitment to be on time for extra classes, specially IT, language and soft skills. The tight schedule of time table leaves little time for house visits. Teachers have to make use of spare time and holidays to visit the homes of students. Orientation of faculty is needed and timely guidance while selecting the students who are truly economically disadvantaged. **Best Practice 2:** The College has always shown concern about the environmental issues, hence conducted programs like tobacco free campus, polythene free campus, plantation, sanitation drive etc. Use of plastic bags and cups are discouraged in the campus. Even in the canteen usage of steel plates/ leaf plates and steel cups or paper cups are mandatory. The primary goal is to provide a healthy environment and superior quality of life to the students during their short but important stay at the college campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.jjcollegeara.co.in/index.php>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500

words

The College has provided tremendous thrust and priority to its Program of Diversity Inclusion and Integration- an area distinctive to the Vision of the College. The Vision of the College is to educate, enable and empower young students from different places that form a significant section of the student community in the College. The College emphasizes the need to mainstream the marginalized and weaker sections of students to ensure justice and equity in society. The Mission is to steer the education it offers not only towards the pragmatic goal of employability, but also to build a life of the mind and sensitize and orient its students to the service of the community. The mission of the founding father (Late Jagjivan Ram, deputy Prime Minister of India) of this great institution should not only serve as a beacon light for all the stakeholders, but should also inspire us in making this university as one of the premier institutions of higher learning in the world. It should attain distinction in providing cutting edge learning experience, internationally benchmarked education, intellectual freedom and critical research opportunities in frontier areas of contemporary concern. While the College has come a long way since its inception, it has to keep pace with the changing needs and expectations of the society. It has to successfully perform the multiple roles of creating new knowledge, acquiring new capabilities and producing an intelligent human resource pool for the promotion of economic growth, cultural development, social cohesion, equity and justice.

Provide the weblink of the institution

<https://www.jjcollegeara.co.in/index.php>

8.Future Plans of Actions for Next Academic Year

The College wishes to open a Research Centre. In this regard, the College is about to submit a research Proposal to open Jagjiwan Ram Chair. Under this chair, the College will soon promote research activities among our faculty. This center will also enable us to inculcate aptitude for research in the students. 2. Students are the most important stakeholders of any educational institute and the institute should try its level best to cater to their needs and demands. To be able to do so, it is necessary to identify their requirements. We plan to develop a mechanism to understand our students in a better, systematic manner by introducing a 'Know your Students' forms which would give us a 360 degree perspective of our students. 3. Faculty development workshop for the nonteaching staff. 4. Spoken English course for the students - being able to speak in acceptable English is the need of the day. We plan to develop this skill among our students. 5. Library induction programme - along with the regular induction programme, we plan to conduct a special induction programme in which the students would be taken to the library and given detailed information about its usage. 6. Application for various Research and Programe grants.

